PRA | SPECT

PERINATAL RISK ASSESSMENT | SINGLE POINT OF ENTRY CLIENT TRACKING SYSTEM

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Status Report Resources, Referrals, Appointments

Family Health Initiatives 2500 McClellan Ave, Suite 270 Pennsauken, NJ 08109 856.665.6000 www.SPECT@snipc.org

Resources, Referrals, Appointments Status Report

To view status of all referrals to social services and agencies

- ·Click "Reports"
- Click "RRA Status Report"



Generate a Status Report

To generate report

- •Enter Begin Range Date
- •Enter End Range Date
- ·Click "Search RRAs"



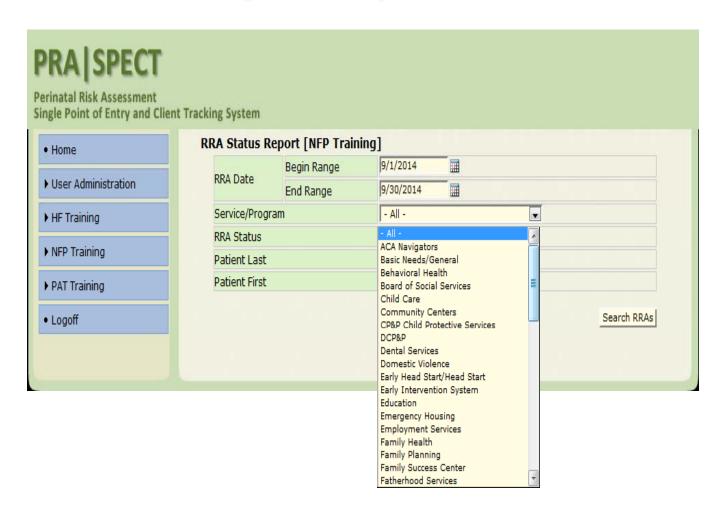
To further refine search:

Select a Service or Program from the drop-down list

Refine Status Report

To further refine search:

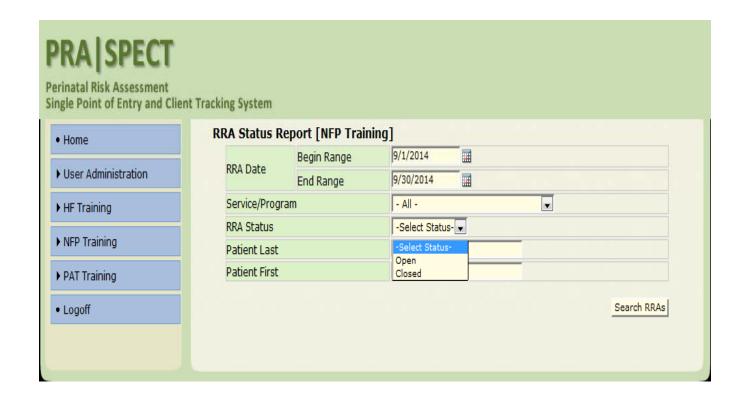
•Select a Service or Program from the drop-down list



Generate a Status Report

To further refine search:

•Select an RRA Status from the drop-down list

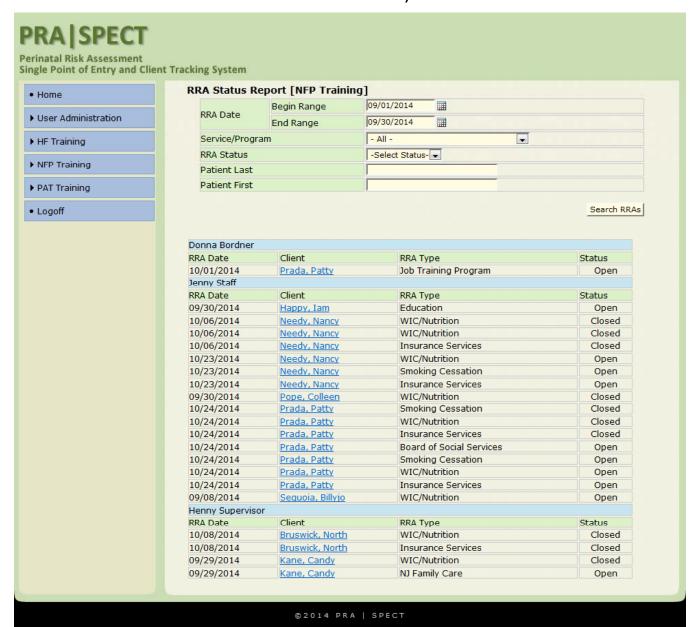


RRA Status Report may also be generated for a specific client by entering Patient Last Name or Patient First Name

The RRA Status Report

Report is broken down by individual staff.

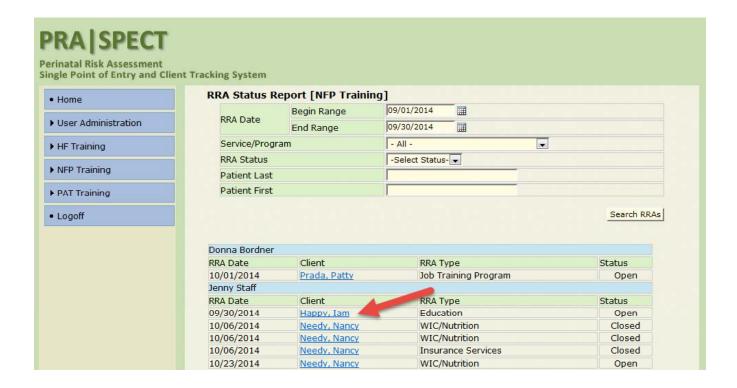
- •A staff person see only referrals he/she made
- •A supervisor sees referrals made by all staff
- •CI HUB admin level sees all referral made by her or other admins in her HUB



The RRA Status Report

To view the referral, resource, or appointment:

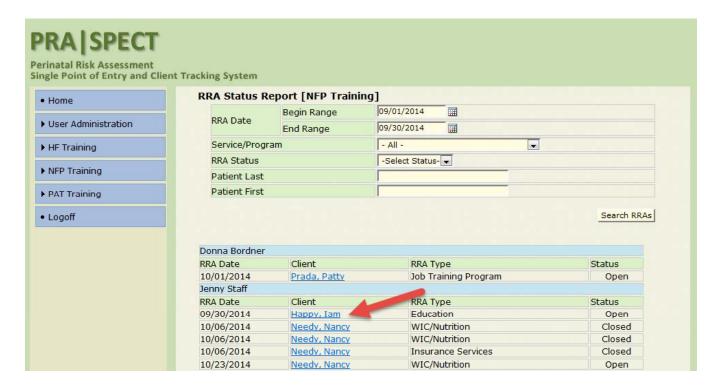
•Click on the client name to open the Patient Profile Page



The RRA Status Report

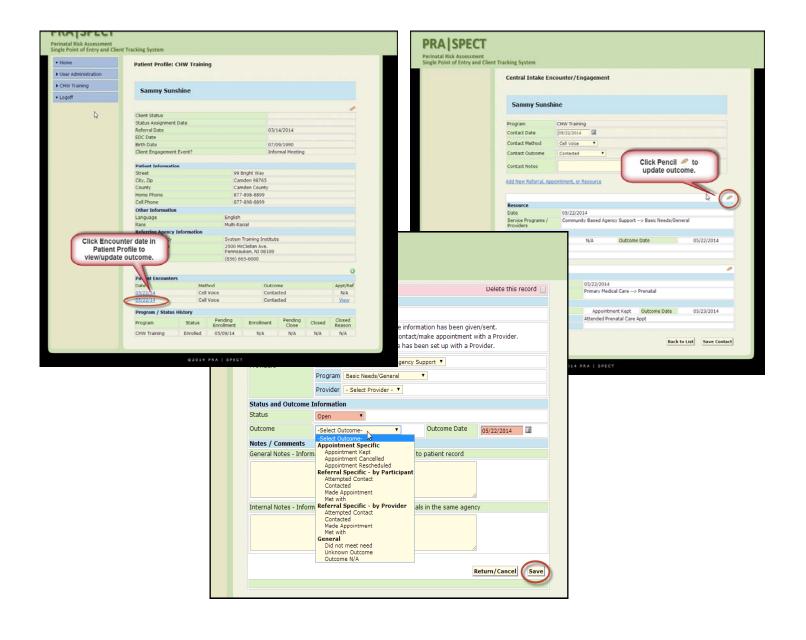
To view the referral, resource, or appointment:

•Click on the client name to open the Patient Profile Page



Update Outcomes

- Staff members are responsible for recording, tracking and entering/updating outcomes for all referrals, resources, and appointments.
- Remember! The outcome date must always be added.



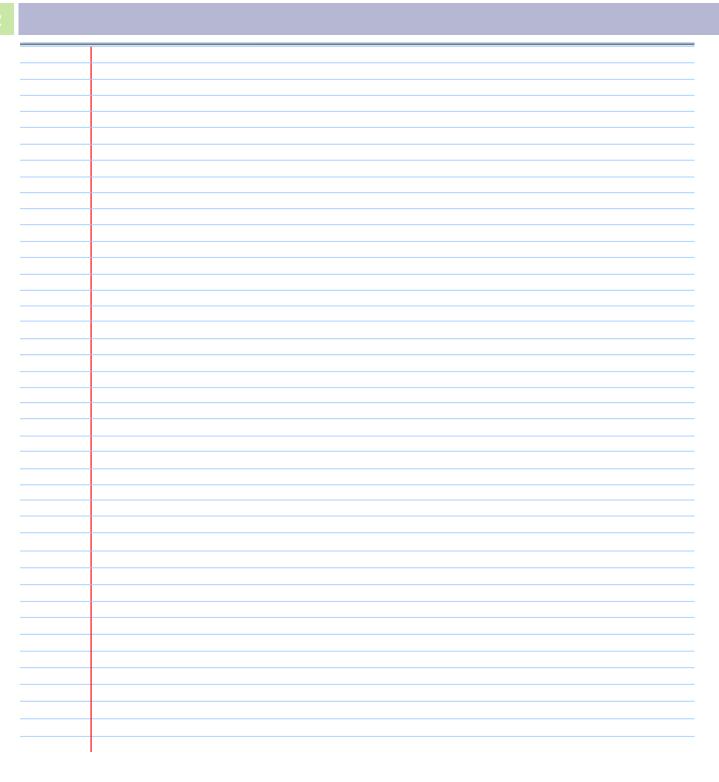
Outcome Types

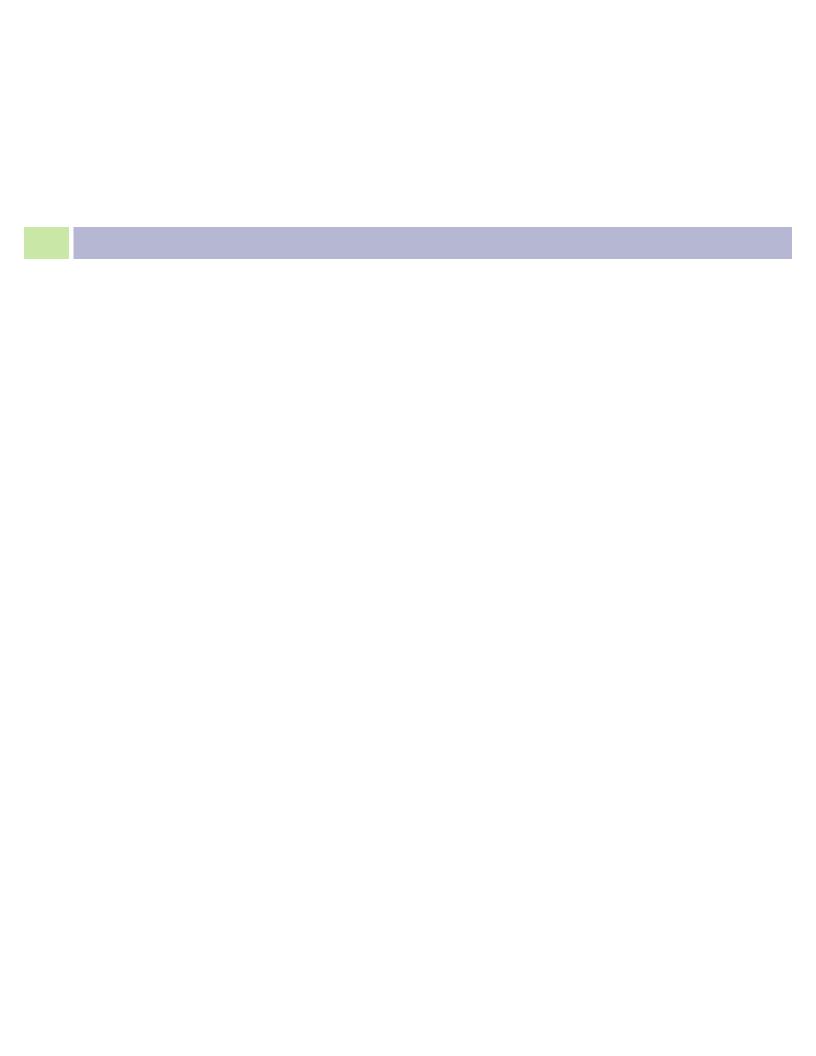
Outcome Types:

- Appointment Specific
 - Appointment Kept Client attended scheduled Appt.
 - Appointment Cancelled Client cancelled appointment without rescheduling
 - Appointment Rescheduled Appointment cancelled and rescheduled for another time/date
- Referral Specific by Participant
 - Attempted Contact
 - Contacted
 - Made Appointment
- Referral Specific by Provider
 - Attempted Contact
 - Contacted
 - Made Appointment
 - Met with
- General
 - Did not meet need
 - Unknown Outcome
 - Outcome N/A

Notes

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